



P.A.C. GENERAL MEETING MINUTES

November 9, 2023

7:30 pm- 8:30 pm

Library/Zoom

Present at the Meeting:

P.A.C. Executive:

Chair: Kendra Low

Vice Chair: Vanessa Mitchell

Secretary: Sonia Gadtke

Treasurer: Erin Alexander

Fundraising: Mona Tavassoli

Communications: Saman Hamidi

Canyon Heights Administration: Principal, Kevin Ward, Vice Principal, Kammi Clark

Meeting members: There were approximately 6 additional parents in attendance.

Kendra Low called the meeting to order at **7:33pm**

- **Land Acknowledgement** – Kammi Clark

- **Approval of Previous Meeting Minutes:
Annual General PAC Meeting (June, 2023)**

- Erin Alexander motioned to approve the minutes; the minutes were unanimously approved

- **School Update: Principal Kevin Ward**

- School is quite full this year, influx of new students
- Only 7 seats available
- 15 divisions

Math festival

- supported by the PAC Julia Robinson Math Festival
- All classes went through, led by the grade 7s
- Kids commented they didn't realize math is so fun!

New Proficiency Scale

- We are live with the proficiency scale
- The work over the past two years has made it more understandable for students
- We realize we need to do a bit more work with educating the parents on the proficiency scale
- If parents have any questions, please reach out to the school

Informal learning conferences

- Focus is on goal setting
- Importance of student voice and competency based
- Feedback is appreciated

What's Next

- Canyon Heights leading primary and Intermediate network meetings for Handworth Family of Schools-5 Canyon Heights reps included, modelling collaboration and team work on best practices on Literacy
- Grade 6 Cheakamus center visit Nov 28th-Dec 1st
- We will be replacing report cards with 'written learning updates'
- First written learning update Dec 8 – proficiency levels in all curricular subjects taught, teacher comments/snapshots of know, do and understand
- The goal of learning is to be proficient across the subjects and allow for children to show extension of learning
- There will be a musical this year 'T'was the week after Christmas'
- Wednesday, December 20th – two matinee performances only (after recess and after lunch)
- There will be grade 7 actors leading the musical, rehearsing 2 times per week
- Grade 7s will begin casting after November 11th weekend
- Each class will perform a song – practice begins in December

- **PAC Chair & Co-Chair Update: Kendra Low & Vanessa Mitchell**

Safety Updates:

- Refer to Power Point

Fundraising:

Hot Lunch

- If anyone has any suggestions for restaurants/vendors to add to Hot Lunch, please let us know
- Looking at using Thrifty's for cookies to maximize profits
- Hot Lunch is our biggest annual fundraiser, last year it had a profit of \$35,000

Purdy's

- Purdy's deadline is November 22
- 25% of sales go back to the school
- Pick up is the first week in December
- Goal is \$1500 in sales

Winter Market

- November 22 5pm-8pm
- Wine and beer sales are online on our site, so you can sip and shop
- Young entrepreneurs grade 5-7
- 17 vendors and business mainly local artisans, event planners, skin care products, etc
- Free event
- Donations are always welcome
- The young entrepreneurs will be on the stage

Bottle Drive

- April this year

Card Project

Kids' Books

- You can either donate books to the library or buy for yourself

Gala

- Look for more information after November 22
- Gala will be in the last week in May
- The event will be held at the school

E-commerce website

- Website is up
- Our goal is to add more merchandise for sale on the website

Ongoing Fundraisers

- Cobbs – mention you are from Canyon Heights and they will kick back money to the school
- Mable's Labels
- Nelly's

Events:

- 2nd movie night –Feb 13th
- Gala – May 2024
- Music Fest – Late June
- Potential Sports Day??

Volunteering/help needed:

- Safety Coordinator
 - Social Media Help
 - Bottle Drive Coordinator
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- **Budget review and approval: Erin Alexander**
 - Last year spent money on I-Pads, 3D printer, High Jump mats, pickleball equipment
 - Every year we give money to each classroom for supplies (\$7,600) and support materials and we give \$2000 to the graduating grade 7 class to use for celebrations in June, grade 6 First Aid program
 - Healthy balance in the account at present.
 - Gaming grant is expected again this year and is normally around \$6,000
 - Main spends this year to date: Christmas musical and math festival
 - Like to keep a buffer in the account to ensure we have 2 years of operating expenses covered (in case of emergency or inability to fundraise – ie) Covid as an example)
 - Motion made to approve the budget; the budget as presented was unanimously approved

Next meeting: February 8, 2023

Meeting adjourned at 8:18pm