



P.A.C. GENERAL MEETING MINUTES

April 11, 2024

7:00 pm- 8:00 pm

Zoom

Present at the Meeting:

P.A.C. Executive:

Chair: Kendra Low

Co-Chair: Vanessa Mitchell

Secretary: Absent; Saman Hamidi assisted with minutes

Treasurer: Erin Alexander

Fundraising: Mona Tavassoli

Communications: Saman Hamidi

Canyon Heights Administration: Principal, Kevin Ward, Vice Principal, Sarah Dawson

Meeting members: There were approximately 15 additional parents in attendance.

Kendra Low called the meeting to order at **7:00pm**

- **Land Acknowledgement** – Sarah Dawson

- **Approval of Previous Meeting Minutes (February 8, 2024):**
(Delayed to June meeting)

- **School Update: Principal Kevin Ward**

- Expecting a larger intake of students next year, around 360 students
- Currently expecting around 39 kindergarten students
- Strong potential for a 16th division in 2024/25 school year
- Professional development days coming up – staff will be exploring new online resources
- Track and field commencing April 22 – expecting sign up to start soon; Swangard date set for June 4
- Gauging student interest for ultimate frisbee
- Grade 3 Longhouse is upcoming
- Thanks to PAC for sponsoring the upcoming Young Actors Project workshops and Grade 6 first aid.
- Discussion around secure and hold that occurred at the school earlier in the week.

Safety Updates (Kendra Low)

- Refer to Power Point
- Main discussion points regarding continued bad behaviour of drivers in the school zone including speeding, u-turns (which are illegal), and parking in the bus stops and drop-off only spots and in front of neighbour's driveways.
- Our new crossing light is making a huge difference and the kids enjoy using the crossing flags our PAC created.
- Please get in touch with the PAC if interested in assisting with safety.

Fundraising and Events (Mona Tavassoli & Vanessa Mitchell)

Card Project

- Card Project is coming up; deadline to order is April 14
- Always a favourite fundraiser of many in the school.

Gala

- Gala is coming up June 8
- Tickets are \$125/person (includes welcome drink, food and entertainment)
- Silent auction with lots of great trips and prizes
- Opportunities for sponsorship as well.
- Tickets can be purchased by sending an e-transfer to treasurer@canyonheightspac.org
- All info on Instagram (@canyonheights_pac)
- Working with grant writers and hoping to qualify for a number of grants that will supplement money raised at the Gala for our outdoor refresh/accessible playground upgrades.

Bike, Walk and Roll Week

- Coming up the first week in June

- We had a hugely successful September bike, walk and roll week (over 560 active trips) so hopefully we can exceed that in June!
- We expect to have a bike rodeo for the primary divisions during that week.
- Looking for volunteers for sign in each morning.

Other Events:

- Teacher Appreciation Luncheon (late May/early June)
- Kindergarten orientation (PAC host tea/treats)
- Canyon Cup – planning for June; sports day type activities.
- End of year BBQ – mid to late June – food trucks, face painting, music and more.
- End of year popsicle dance party (students only) on June 27. PAC sponsored fun!
 - o Started as a COVID tradition and has continued to be fun for the whole school.

Hot Lunch

- If anyone has any suggestions for restaurants/vendors to add to Hot Lunch, please let us know
- Thanks to Joyanne and Catherine for taking hot lunch on this year – it has been a big learning curve.
- Hot Lunch is our biggest annual fundraiser, last year it had a profit of \$35,000. We expect similar returns this year.
- Working on a new vendor – Anatoli's. More to come!

Recycling Program

- No bottle drive this year
- We have Return It containers coming to the school for juice box returns etc. and
- Working on ongoing recycling fundraising.

PAC Spending/Budget

- See Power point slide with listing of PAC spend expected.
- Note the PAC had originally budgeted for a dance group to teach each class but that fell through. Instead, the PAC is providing funds for an intermediate bike class (Hop On) that will be run in June. No concerns raised.
- PAC has been advised that we have now been approved for our gaming grant for this school year and we expect approximately \$6,000 of gaming money to be deposited soon. There is much compliance and some reporting around the gaming money. Treasurer discussed specifics of the gaming grant.
- Discussion on the process for setting the budget, and adjustments as necessary, on an annual basis. It was noted the spend priorities are set in collaboration with teachers and administrators.
- 2023/24 was technology focused. This year we have allocated to a number of workshops/programs, the library and other important areas of the school (see PPT slide with specific amounts per item). We are also looking at basketball hoops as part of the outdoor refresh.

Ongoing Fundraisers

- Cobbs – mention you are from Canyon Heights and they will kick back money to the school

- Mable's Labels
- Nelly's
- Krave Kulture

AGM – Call for Nominations

Noted that our AGM is upcoming in June 2024 and we have some exec changes coming. We are looking for and asking for nominations for the following positions:

- Chair/Co-Chair (1-2 people) as Kendra/Vanessa's terms are ending
- Secretary
- District PAC (DPAC) Rep

If you want to nominate yourself or someone else, please touch base with our Chair.

Our treasurer and fundraising chair have one year left on their terms.

That said, after 3 years, Mona will be stepping away from PAC Fundraising Lead; working to transition to a new lead.

Volunteering/help needed:

Other positions we could use help with:

- Safety Coordinator/Safety committee members
- Social media (Instagram)
- Parent education coordinator

The PAC also has small, one-off volunteering positions for various fundraisers and if anyone wants to get involved even in a small way, please reach out.

- Note each class has a class rep, so you can always reach out to them if you want to help out with something.

Next meeting: June 6, 2024

Meeting adjourned at 7:40pm