



**Canyon Heights Elementary School  
Parent Advisory Council (PAC)  
General Meeting**

**April 11, 2024  
7:00pm**

**Welcome!**



# Meeting Agenda

1. Call to Order
2. Land Acknowledgement
3. Approval of Previous Minutes (February 8, 2024) – *delayed to June 6*
4. Principal's Update – Kevin Ward
5. PAC Updates
  - a) Safety reminders
  - b) Fundraising
  - c) Events & Gala 2024
  - d) PAC AGM & Open PAC Positions/opportunities to help!
6. 2023/24 Budget Updates
7. Questions/comments/suggestions
8. New Business
9. Close of Meeting



Land Acknowledgement

Principal's Update – Kevin Ward



# Safety Reminders

Just some reminders to keep them top of mind:

- The front of the school is drop off/pick up only – please no waiting. **Kiss and Go.** 😊
- No u-turns in front of the school – they are illegal
- No parking in teacher lots.
- Don't block the bus stops or neighbourhood driveways
- Speed limit is 30km/hr. That's right speedy – slow down!
- You cannot park:
  - Within 11 meters of an intersection or corner
  - Within 6 meters of a stop sign
  - Within 5 meters of a fire hydrant
  - Within 2 meters of a driveway
- We have new crossing lights and flags – use them! Be bright, be seen!
- Lots of safety info in previous presentations and we continue to work with the district and north shore safety council!



## Fundraising & Events

Successful events and fundraisers held already this year:

- Popsicle Social
- Bike, Walk & Roll to School (Sept)
- Movie Night (October)
- Winter Market (November)
- Winter Purdy's (over \$5000 of chocolate purchased!)
- Easter Purdy's
- Hot lunch (ongoing)



## Upcoming Fundraisers

- Many amazing fundraisers still coming this year including:
  - Card Project - Orders are due this Sunday, April 14
  - World Book Day & Kids Books (May)
  - “Growing Smiles” (hanging baskets/seeds) for Mother’s Day
  - Gala (June 8) – *more info on the next slide*
  - Ongoing: Krave, Cobs Bread & Nelly’s (reminder to say you are from Canyon Heights to have a percentage of your purchase come back to the school)
- Hot lunch – 2x/week

The Card Project – last chance to order!

A friendly reminder to those who want to order greeting cards, mugs, mouse pads, tote bags, tea towels, notebooks, sketchbooks and art prints made with their children's artwork:

The deadline for orders is this Sunday, April 14

Our school access code is CH22

To order, go to [www.TheCardProject.ca](http://www.TheCardProject.ca)

Orders will be delivered in the week of May 3-8.



Thank you for participating in this fundraiser.

Questions? Contact Marcelle at 604 924 2660  
or at [Marcelle@TheCardProject.ca](mailto:Marcelle@TheCardProject.ca)



## Gala – Enchanted 2024

Gala date: June 8, 2024

Location: Gleneagles Golf Club

- \$125/ticket
  - Ticket includes food, welcome drink & entertainment
- Fundraising for an outdoor refresh & accessible playground

A graphic with a teal background and a pink heart at the top. The text "Enchanted 2024 Sponsorships" is written in a white, cursive font.

## Enchanted 2024 Sponsorships

Platinum \$1000+ • Gold \$750-\$999  
Silver \$500-\$749 • Bronze \$250-\$499

2 complimentary tickets with platinum & gold sponsorships and 1 complimentary gala ticket with silver

includes static post & stories for each individual sponsor, large poster at event, permanent post on our website & fixed spot on an acrylic sponsor board at school!  
thank you for your generous contributions!



## Upcoming Events

2024 PAC sponsored/organized events/activities to come:

- Bike, Walk and Roll to school week (June 3-9) + 'Hop On' Bike Workshop
- Teacher Appreciation Luncheon (date TBD) – need volunteers and potluck offerings
- Kindergarten info afternoon
- Canyon Cup (June 14)
- Year End BBQ (all families and guests) (June 22)
- Dance Party/popsicles (students only) – last day of school







# 2023/24 Budget

*Did you know all the things the PAC supports?*

Item	Amount
Holiday musical (script & sound equipment)	\$1,500
Math Festival	\$900
Classroom support fund	\$7,600 (\$400/class)
Grade 7 contribution	\$2,000
Staff appreciation (Christmas)	\$600
First Aid Course (Grade 6)	\$1,000
Body Science	\$2,500
Young Actors (May)	\$4,000
Bike Hop On Program (June)	\$2,300
Library – Book wish list	\$5,000
New basketball hoops (timing TBD)	~\$8,000

Updates:

- ~ \$30,000+ in direct support provided so far this year.
- Our gaming grant was eventually approved!
- Gaming grant for 24/25 already submitted



# PAC Executive Positions – Upcoming AGM

-AGM is upcoming on June 6

-Positions on PAC Executive team up for election this year:

-Chair & Co/Vice Chair

-Kendra Low not standing for re-election; Vanessa Mitchell up for re-election

-Looking for a co-chair!

- Secretary

- DPAC Representative

- For more information or nominations: [chair@canyonheightspac.org](mailto:chair@canyonheightspac.org)



# Get Involved! Do a little or...more than a little 😊

**Are you interested in taking on a role with the PAC or helping out on a special or specific project?**

Opportunities include:

- Small/single events/fundraisers (manage a single fundraiser or event)
  - Help on an existing campaign or have an idea for a new one?
- Social media help
- Safety coordinator (and/or crossing guard coordinator, North Shore Safety Council liaison)
- Parent education coordinator
- Event photographer
- Bike to school week (mainly set up and check-in help needed)
- Gala set up/take down (June 8)
- Teacher appreciation lunch planning/organizing volunteers/ potluck contributions
- ...and so much more!
- Many of the opportunities can be done from home on your own time!



Thank you!

Questions? Comments?

[www.canyonheightspac.org](http://www.canyonheightspac.org)



# REFERENCE INFO



# What does the Parent Advisory Council (PAC) do?

PAC Exec are elected **volunteers** that serve for 2-year terms

Our PAC Exec:

- Liaise between parents and admin & with other family of school PACs (e.g. Grade 7 FOS social last June)
- Advocate on behalf of parents for causes important to the entire student body/school community (ie: safety, Handsworth field)
- Fundraise to provide items that enrich the school and the school environment for our kids (computers, ipads, 3D printer, dance troop, young actors, body science, math fair, high jump mat, etc.).
  - We fundraise through events (see below), hot lunch (biggest fundraiser), card project, purdy's fundraiser etc.
- Organize events (for fun and to fundraise) (Harvest Fest, Music Fest, movie nights, ice cream social, morning coffees, bottle drive, Holiday Market etc.)
- Organize special events to show appreciation to staff, admin and teachers (World Teacher Day cookies, teacher appreciation luncheon, holiday and end of year gifts etc.)
- Organize and facilitate after school programs & class reps for each division.



# Canyon Heights 2023/24 PAC Team

- Kendra Low – Co-Chair & Safety
- Vanessa Mitchell – Co-Chair & Social Media
- Erin Alexander – Treasurer
- Sonia Gadtke – Secretary
- Mona Tavassoli – Fundraising Chair
- Julie Hebb – Volunteer & Class Rep Coordinator
- Jocelyn Chang – After School Programs
- Joyanne LeBarron - Hot lunch Coordinator
- Catherine Kowalski– Hot Lunch Volunteer Coordinator
- Saman Hamidi – Communications & IT



# Recap of Last Year's Spend

- *Big Spend Items last year (over \$50,000)*
  - 30 I-pads & cart
  - 3-D printer
  - New high jump mat and bar
  - First Aid course for Grade 6's
  - Young Actors Project; Dance Troop
  - Grade 7 celebration fund (\$2000)
  - Classroom supports (\$7000)
  - Pickleball equipment & new volleyballs



Canyon Heights Elementary PAC

WHAT WE DO: Fundraising, Social Events, Liaising with the School and Parents, After school programs, Safety and so much more...

**WELCOME TO  
CANYON HEIGHTS!**

In 2022/23, the PAC provided over \$50,000 in support to the school including:

- 30 I-pads (\$19,000)
- 3-D printer (\$2,500)
- New high jump mat & bar (\$4,000)
- Classroom supports (\$8,000)
- Young Actors Project & Dance Troop Lessons (\$5,000)
- Grade 6 First Aid Course (\$1,000)
- Pickleball and volleyball equipment
- and more...

In addition to continued financial support, we have big plans for 2023/24 including hosting coffee mornings, movie nights, a winter market, a Gala...and much more!

We are always looking for volunteers!

Email: [chair@canyonheightspac.org](mailto:chair@canyonheightspac.org)



Follow us on Instagram "[canyonheights\\_pac](https://www.instagram.com/canyonheights_pac)"

[www.canyonheightspac.org](http://www.canyonheightspac.org)