



# **Canyon Heights Elementary School PAC Annual General Meeting**

**June 17, 2024  
7:30pm**

**Welcome!**



# Meeting Agenda

1. Call to Order
2. Land Acknowledgement
3. Approval of Previous Minutes – February 8, 2024 & April 11, 2024
4. Principal's Update – Kevin Ward
5. Elections:
  - a. Chair (Co-Chairs)
  - b. Secretary
  - c. Social and Events Coordinator
  - d. DPAC Rep
6. Year in Review – Kendra/Vanessa
7. Budget/Financial Position – Erin
8. Fundraising – Mona
9. Safety
10. Upcoming Events
11. New Business



## PAC AGM – June 17, 2024

- Land Acknowledgement
  
- Approval of Previous Minutes:
  - February 8, 2024 & April 11, 2024
  
- Principal's Update – Kevin Ward



## Thank you to our 2023/24 PAC Team

- Kendra Low – Co-Chair & Safety
- Vanessa Mitchell – Co-Chair, Social Media & Events
- Erin Alexander – Treasurer
- Sonia Gadtke – Secretary
- Mona Tavassoli – Fundraising Coordinator
- Julie Hebb – Volunteer Coordinator & Class Rep Coordinator
- Jocelyn Chang – After School Programs
- Joyanne LeBaron – Hot Lunch Coordinator
- Catherine Kowalski – Hot Lunch Volunteer Coordinator
- Saman Hamidi – Communications & IT

*....and thank you to our class reps, hot lunch volunteers, event volunteers, fundraising volunteers, Enchanted Gala committee, and all parents that contributed to making 2023/24 an amazing school year!*



# 2024/24 PAC Exec Elections – Nominees & Voting

- Positions up for election this year: Chair (Co-Chair), Secretary, Social & Events Coordinator and DPAC Rep
  - Each will serve a 2-year term (other than DPAC Rep, which is a 1-year term), commencing July 1/24
- Positions with one more year (of a 2-year term): Treasurer & Fundraising Coordinator (terms end June 30/25)
- Each position will be voted on separately.

#	Position for Election	Nominee(s)	Term Yrs	Term Starts	Term Ends
1	Co-Chair	Stephen Smart Stephanie Clark	2	July 1/24	June 30/26
2	Secretary	Lindsay Carlson	2	July 1/24	June 30/26
3	Social & Events Coordinator	Vanessa Mitchell	2	July 1/24	June 30/26
4	DPAC Rep	Amanda O'Reilly	1	July 1/24	June 30/25



# Welcome and Congrats – 2024/25 PAC Exec & Team

Name	Position	Term Yrs (Remaining)	Term Starts	Term Ends
Stephen Smart	Co-Chair	2 (2)	July 1/24	June 30/26
Stephanie Clark	Co-Chair	2 (2)	July 1/24	June 30/26
Lindsay Carlson	Secretary	2 (2)	July 1/24	June 30/26
Erin Alexander	Treasurer	2 (1)	July 1/23	June 30/25
Amanda O'Reilly	DPAC Rep	1 (1)	July 1/24	June 30/25
Mona Tavassoli	Fundraising Coordinator	2 (1)	July 1/23	June 30/25
Vanessa Mitchell	Social & Events Coordinator	2 (2)	July 1/24	June 30/26
Joyanne LeBaron & Catherine Kowalski	Hot Lunch Coordinators			
Julie Hebb	Volunteer & Class Rep Coordinator			
Jocelyn Chang	After School Programs Coordinator			
Saman Hamidi	Communications & IT			
Kendra Low & Vanessa Mitchell	Past Chairs			



## Year In Review - Highlights

- What a year!
- Fun Events Including: 2x Bike, Walk & Roll to School weeks (nearly 1500 active trips!), Popsicle Social, Movie Night, Winter Market, Staff Appreciation Potluck, and the upcoming BBQ/Summer Fair (Get your tickets!)
- Our first Gala since 2018 was a great success!
- Installation of our new Highlands crossing light & safety upgrades; 2 safety blitzes; PAC parking tickets;



## Year In Review - Highlights

- Many amazing fundraisers & 2 days/week of hot lunch (with a bonus 3<sup>rd</sup> hot lunch day some weeks)!
- After school programs – daily programs again this year in all three terms! Thank you to Jocelyn for leading & managing this. This included new program offerings for all ages.
- Engagement with our Handsworth Family of School PACS – including an annual Grade 7 mixer being organized
- Big contributions (+\$80,000) to the school over the past 2 school years!





# Treasurer's Report

- Currently - \$68,000 total in cash (~\$52,000 without Gala funds)
- 2024 Gaming Grant received = \$6,230
- Hot lunch – net of ~\$40,000! (a record year)
- *Big Spend Items\** (~\$80,000 over 2 years)

2022/23	2023/24
<ul style="list-style-type: none"> <li>- 30 ipads &amp; cart (\$19,000)</li> <li>- 3-D printer (\$2,500)</li> <li>- New high jump mat &amp; bar (\$4,000)</li> <li>- Gr. 6 First Aid Course (\$1,000)</li> <li>- Young Actors Project (\$4,000)</li> <li>- Dance Program (\$2,000)</li> <li>- Grade 7 Celebration (\$2,000)</li> <li>- Classroom Supports (\$7,200)</li> <li>- Pickleball equipment &amp; new volleyballs</li> <li>- In-class music supports (\$500)</li> <li>- Staff Appreciation (\$1,000)</li> </ul>	<ul style="list-style-type: none"> <li>- Library donation (\$5,000)</li> <li>- Classroom support fund (\$7,600)</li> <li>- Gr. 6 First Aid Course (\$1,000)</li> <li>- School musical (\$1,500)</li> <li>- Body Science (\$2,500)</li> <li>- Hop On Bike Program (\$2,300)</li> <li>- Young Actors Project (\$4,000)</li> <li>- Math Festival (\$900)</li> <li>- Staff Appreciation (\$1,500)</li> <li>- Safety Upgrades (DNV Grant) (\$4,000)</li> <li>- Grade 7 Celebration (\$2,000)</li> </ul>

*\*This is a non-exhaustive list.*



# Fundraising Coordinator Report

- Many amazing fundraisers this year including:
  - Purdy's x2 – Christmas and Easter (with over \$5,000 of chocolate sold at Christmas!)
  - Card Project
  - World Book Day & Kids Books (May)
  - “Growing Smiles” (hanging baskets/seeds)
  - Gala
  - Ongoing: Krave, Cobs Bread & Nelly's (reminder to say you are from Canyon Heights to have a percentage of your purchase come back to the school)
- Hot lunch – 2x/week

- Received and spent \$4,000 sustainability grant from the District of North Vancouver over the past 18 months; Focused on improving road and pedestrian safety to encourage active transport to school
- Completed two safety surveys, including soliciting input from the community and Community Safety Meeting in March 2023.
- Bike, Walk and Roll to school weeks – saw significant reduction in congestion with 1500+ active trips over the two weeks.
- New crossing light at Highlands (yay!); new crossing flags and parking signs, cones and “tickets”
- Following up with district on:
  - new crosswalk painting N/S at Belvista
  - Refreshed curb painting
  - Extending the school zone north by one block
  - Adding additional school zone signage
  - Adding delineators in center of road (to stop u-turns)
  - Adding additional parking restrictions on adjacent streets
  - Full list of suggestions on our March 2023 safety presentation:  
<https://canyonheightspac.org/community-safety-meeting/>
- Report a violation: <https://www.dnv.org/report-a-problem>
- Working on identifying volunteers for a safety committee for 2024/25 school year





## Upcoming Events

- **Summer Fair** – June 22; 3-6pm ...Get your tickets
- **Year end dance party** –June 27
- We are already thinking about next year.... fundraisers, movie nights, winter market, music fest and so much more!





Thank you!

Questions?

[www.canyonheightspac.org](http://www.canyonheightspac.org)