



## **P.A.C. ANNUAL GENERAL MEETING MINUTES**

**June 17, 2024**

**7:30 pm**

**Zoom**

**Present at the Meeting:**

**P.A.C. Executive:**

**Chair: Kendra Low**

**Co-Chair: Vanessa Mitchell**

**Secretary: Absent; Saman Hamidi assisted with minutes**

**Treasurer: Erin Alexander**

**Fundraising: Mona Tavassoli**

**Communications: Saman Hamidi**

**Canyon Heights Administration: Principal, Kevin Ward, Vice Principal, Sarah Dawson**

**Meeting members: There were approximately 25 additional parents in attendance.**

Kendra Low called the meeting to order at **7:30pm**

- **Land Acknowledgement** – School admin

- **Approval of Previous Meeting Minutes (February 8, 2024 & April 11, 2024):**  
Upon motion duly made, the minutes from the PAC meetings held February 8, 2024 and April 11, 2024 were approved unanimously.

**School Update: Principal Kevin Ward**

- Principal Ward provided some highlights of the third school term.
- Overview and discussion regarding the new cell phone/personal device policy

**PAC Executive Updates and Elections**

- The Chair thanked the 2023/24 PAC exec and supporting team and volunteers for an excellent school year and for their time and energy on behalf of our school community.
- Positions up for election at this AGM: Chair (Co-Chair), Secretary, Social & Events Coordinator and DPAC Rep
  - Each will serve a 2-year term (other than DPAC Rep, which is a 1-year term), commencing July 1/24
- Positions with one more year (of a 2-year term): Treasurer & Fundraising Coordinator (terms end June 30/25)

Nominations were reviewed and each position was voted on individually.

#	Position for Election	Nominee(s)	Term
Yrs	Term Starts	Term Ends	
1	Co-Chair	Stephen Smart	
	Stephanie Clark	2	July 1/24 June 30/26
2	Secretary	Lindsay Carlson	2 July 1/24 June 30/26
3	Social & Events Coordinator	Vanessa Mitchell	2 July 1/24 June 30/26
4	DPAC Rep	Amanda O'Reilly	1 July 1/24 June 30/25

Upon motion duly made, Stephen Smart and Stephanie Clark were elected to the position of Co-chair for a two-year term commencing July 1, 2024.

Upon motion duly made, Lindsay Carlson was elected to the position of Secretary for a two-year term commencing July 1, 2024.

Upon motion duly made, Vanessa Mitchell was elected to the position of Social and Events Coordinator for a two-year term commencing July 1, 2024

Upon motion duly made, Amanda O'Reilly was elected to the position of DPAC Rep for a one-year term commencing July 1, 2024.

Next meeting: November 2024

Meeting adjourned at 8:15pm