



P.A.C. GENERAL MEETING MINUTES

February 12, 2025

7:00 – 8:00 pm

Meeting held via Microsoft Teams

Present at the Meeting: ~22 attendees

P.A.C. Team:

- Stephanie Clark – Co Chair
- Stephen Smart – Co Chair (Absent)
- Vanessa Mitchell – Events
- Erin Alexander – Treasurer (Absent)
- Lindsay Carlson – Secretary
- Sarah Andrews– Fundraising Chair
- Julie Hebb – Volunteer & Class Rep Coordinator
- Jocelyn Chang – After School Programs
- Haley Park – Hot Lunch Coordinator
- Catherine Kowalski– Hot Lunch Volunteer Coordinator
- Amanda O’Reilly – District PAC Rep
- Saman Hamidi – Communications & IT (Absent)
- Kendra Low – Safety Committee Lead & Past Chair

Canyon Heights Administration:

- Kevin Ward – Principal (Absent)
- Sarah Dawson – Vice Principal

Meeting Members:

There were approximately 11 additional parents in attendance

1. Call to Order

- **Speaker:** Stephanie Clark (PAC Co-Chair)
- **Time:** 7:07 PM

2. Land Acknowledgement

- **Speaker:** Sarah Dawson (Vice Principal)
- Acknowledged the unceded territories of the Squamish and Tsleil-Waututh people and reflected on the change of weather and how it connects us to the land.

3. Approval of Previous Minutes (Nov 2024)

- **Motion:** Lindsay Carlson
- **Seconded:** Vanessa Mitchell
- **Vote:** Unanimous approval

4. School Update – VP Sara Dawson in place for Kevin Ward

- Sara Dawson stepped in at the last minute to help provide the update, as Mr. Ward unfortunately slipped on the ice. We wish him a speedy recovery.
- Outdoor School Update:
 - The Grade 6 trip was shortened by a day but, thankfully, not canceled after all the effort put into planning. The feedback has been very positive.
 - The Grade 4 trip is coming up soon, and the Grade 3s will attend in April.

5. PAC Updates

Upcoming Events (Vanessa):

- **Movie Night – February 21** (Free event)
 - Bring your unused punch cards for the concession. Popcorn will be available in support of the Grade 7s.
 - Canyon Heights merchandise will be available for pick-up. A second merch launch is planned for March.
- **World Book Day – April**
 - Featuring the *Secret Society of the Travelling Book Shop*.
- **Pancake Breakfast – May 9** (Rescheduled event)
 - Hosted in partnership with the Lions Club. Morning event for families.
 - \$5 for two pancakes and a fruit cup.
- **Music Fest – Spring 2025**
- **Teacher Appreciation Week – End of May**
 - Luncheon scheduled for May 29.

Interested in volunteering? Reach out to Vanessa or Julie Hebb – many hands make light work!

Fundraising (Stephanie covering for Sarah):

Recent Fundraiser:

- Purdys: Raised approximately \$1,300.

Upcoming Fundraisers:

- Card Project – Spring
- Growing Smiles – Spring
- Two Rivers Meats – May/June
- Kulture Krave (Ongoing) – 10% of purchases donated to the school when you mention Canyon Heights.
- KidsBooks – April 28 – 15% of purchases credited back to the school library.

Hot Lunch (Stephanie covering for Haley):

- Running smoothly twice a week.
- Continues to be the PAC's primary fundraiser, projected to raise \$30,000–\$35,000 for 2024/2025.
- Spring ordering opens late March.
- Always looking for more volunteers!

District PAC Rep (Amanda):

- Attends district meetings and liaises with Canyon Heights PAC.

- **Meetings are open to all district parents.**
- **Upcoming meetings:**
 - **Personal Devices Meeting – Feb 12** (Recorded; available upon request).
 - **Next meeting – Feb 26.**

Safety (Kendra):

- Working with the District of North Vancouver (DNV) and RCMP on safety improvements (signage, crosswalks, etc.).
- Advocating for a paid crossing guard – A one-year pilot program has been approved, but participating schools have not been selected yet.
- Bike, Walk & Roll – June (Tentative first week).

Reminders for Drop-off/Pickup:

- **Slow down** – 30 km/hr zone.
- **No U-turns or crossing center lines.**
- **Drop-off/Pickup area is for quick stops only ("kiss & go").**
- **No parking or drop-offs in staff parking lots.**
- **Do not block driveways or intersections.**
- **No dogs on school grounds** (district bylaw).
- **Report violations:** [Report a Problem – DNV](#).

Looking for volunteers to support safety initiatives!

Budget Update (Stephanie covering for Erin):

Current Funds:

- **PAC Cash Balance:** ~\$58,000
- **Gaming Grant:** ~\$11,700

Questions? Contact the treasurer: treasurer@canyonheightspac.org

Recent Purchases:

- New electric keyboard and microphone.
- 16 classroom iPads.
- \$8,000 for teacher classroom and library support.
- \$22,000 for new audio systems in seven primary classrooms.
- \$2,000 toward Grade 7 celebration.
- New gym speakers.
- Support for Movie Nights & Spring Fair Music Festival.
- Hip Hop Dance Performance (Spring).
- Grade 6 First Aid Course.
- Replacement ukuleles.
- Contributions to Lunar New Year & Nowruz celebrations.
- Support for this year's upcoming "Canyon Cup" (Spring Sports Day).

6. New Business

- **Next Meeting:** Scheduled for late April 2025.

7. Close of Meeting

- **Time: 7:39 PM**

Submitted by Lindsay Carlson, Secretary:

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Signed by Stephanie Clark, Co Chair:

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Stephanie Clark
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